

China – Visa Application

We provide Visa Application Service for China & Japan. Please read below requirement, Visa Fee & Handling Fee.

Documents to be submitted with application:

1. Your valid passport with at least six (6) months validity left before expiration and at least 2 blank page left in it.
2. One completed Visa Application Form.
3. One recent passport sized photo (black & white or colour is acceptable).
4. Payment – Cash Term.

China Visa Fee, Handling Fee & Processing Period (Malaysia Ringgit) for Malaysian.

Non-Malaysian, please contact us.

These fees subject to change without prior notice

TYPE OF VISA (Normal Processing Period)	VISA FEE #	VISA APPLICATION FEE #	HANDLING FEE	TOTAL AMOUNT PAYABLE
Single Entry (4 Workng Days)	RM 30	RM 28	RM 32	RM 90
Double Entry (4 Workng Days)	RM 50	RM 28	RM 32	RM 110
06 Month Multiple Entries (4 Working Days)	RM 80	RM 28	RM 32	RM 140
12 Month or 24 Month Multiple Entries (4 Working Days)	RM 120	RM 28	RM 32	RM 180

Fee chargeable by China Consular Office.

Quick Processing Period # & Handling Fee (Additional Charge):

Express Service #: RM 200 # (3 Working Days) + Visa Fee # + RM50 Handling Charge.

Rush Service #: RM 280 # (Same Working Day) + Visa Fee # + RM50 Handling Charge.

For more information regarding above visa application please contact us at +603-90563388 or email: info@goldentropics.com.my

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Japan – Visa Application

We provide Visa Application Service for Japan. Please read below requirement.

A handling fee of RM50 is chargeable. Payment - Cash Term.

For more information regarding the above visa application please contact us at +603-90563388 or email: info@goldentropics.com.my

Documents to be submitted with application:

A. HOLIDAY AND TRANSIT

1. Original passport
2. One (1) visa application form
3. One (1) photo (4.5cm x 4.5cm) with white background which is taken within 6 month from the visa application and must be pasted on the application form
4. Itinerary in Japan and for transit purpose, copy of visa to the main destination (USA, CANADA, etc)
5. Employment certificate stating your position, department in the company and length of service(using the company letterhead)
*If you are a sole proprietor/partner/owner of the company, you need to submit a copy of your business registration
*For those who are not working: a self explanatory letter stating how expenses will be borne, name and relationship of person(s) accompanying (if any)
6. Personal savings, latest current account statement, fixed deposit, Tabung Haji or Amanah Saham Berhad (ASB) (original certified true copy by the bank) (need to show the applicant's name as the account owner, account number and current balance)
7. Copy of marriage certificate (spouse) or birth certificate (children) to show proof of relationship between the main applicant and the person(s) accompanying

Documents to be submitted with application:

B. VISITING RELATIVES OR FRIENDS

1. Original passport
2. One (1) visa application form
3. One (1) photo (4.5cm x 4.5cm) with white background which is taken within 6 month from the visa application and must be pasted on the application form
4. Itinerary in Japan
5. Employment certificate stating your position, department in the company and length of service(using the company letterhead)
*If you are a sole proprietor/partner/owner of the company, you need to submit a copy of your business registration
*For those who are not working: a self explanatory letter stating how expenses will be borne, name and relationship of person(s) accompanying (if any)
6. Personal savings, latest current account statement, fixed deposit, Tabung Haji or Amanah Saham Berhad (ASB)

(original certified true copy by the bank) (need to show the applicant's name as the account owner, account number and current balance)

*In case the guarantor bears the expenses, he/she must submit his/her income and residence certificate in Japan

7. Copy of marriage certificate (spouse) or birth certificate (children) to show proof of relationship between the main applicant and the person(s) accompanying
8. A guarantee letter. If the guarantor is a foreigner, please include a copy of his/her passport and visa page or copy of alien registration card (both sides)
If the guarantor is a Japanese national, please include employment certificate or koseki-tohon (Required documents would differ according to individual circumstances. Please ask the officer in charge at the visa section if you have any enquiries)

*For visiting relatives: documents clarifying the relationship between the applicant and the guarantor in Japan such as copy of birth certificate or marriage certificate

Documents to be submitted with application:

C. BUSINESS MEETING, CONFERENCE, EXHIBITION , MARKET RESEARCH AND TRAINING (LESS THAN 90 DAYS)

1. Original passport
2. One(1) visa application form
3. One(1) photo (4.5 x 4.5cm) with white background which is taken within 6 months from the visa application and must be pasted on the application form
4. Itinerary in Japan
5. Employment certificate stating your position, department in the company and length of service(using the company letterhead)
*If you are a sole proprietor/partner/owner of the company, you need to submit a copy of your business registration
6. 6.1. Travel order/Dispatch letter (using the company letterhead) or,
6.2. If the Japanese counterpart invites the applicant, please submit original invitation letter from your Japanese counterpart (address to the Embassy of Japan) stating in general reason and purpose of invitation and must be stamped using the registered company seal, 'kaisha-in' (会社印) (Please refer Remark No.3 in Japan Embassy website.
*For training purpose, you need to mention in details content of your training such as schedule, method of training and with/without any allowance given, etc. Depending on the content of the training, applicant must submit the application with Certificate of Eligibility which can be obtained from Immigration Offices in Japan even if the length of stay is less than 90 days
*To visit an exhibition, applicant needs to submit additional documents such as the information of the exhibition and original certified true copy of the latest personal bank account such as savings book, current account statement, Tabung Haji, Amanah Saham Berhad (ASB) or fixed deposit
7. If the counterpart in Japan bears any part of the expenses, applicant needs to submit a guarantee letter.

NOTES

1. Please arrange all the documents according to the sequence. Documents submitted will not be returned.
2. All photocopies must be on A4 size paper.
3. Collection of passport will be three (3) working days for Malaysian (subject to approval).